

**BLUE SPRING LAKE MANAGEMENT DISTRICT
Board of Commissioners Meeting
May 04, 2019
Town Hall**



Meeting Minutes

8:00 A.M. Call to Order (Quorum 4) – Roll Call

Board Members present at the meeting were Jim Hochman, Diane Knauer, Greg Bauer, Greg Wolak, Dick Natrop and Ed Miller. Staff members Greg Twelmeyer, Jim Olson, Dick Rohloff and Mary Jo McMahan were also in attendance.

8:05 A.M. Secretary's Report - Diane Knauer

Minutes – Approval of Minutes from March 16, 2019 Board Meeting. A motion to approve Minutes from the 3/16/2019 Board Meeting was made by Greg Bauer and 2nd by Ed Miller. The motion carried unanimously.

Agenda – Approval of Agenda for May 4, 2019 Board Meeting. A motion to approve the 05/04/2019 Board Meeting Agenda was made by Greg Bauer and 2nd by Dick Natrop. The motion carried unanimously.

Agenda – Approval of Agenda for May 25, 2019 Informational Meeting. The Board decided to delay approval until after the agenda discussion later in the meeting.

8:12 A.M. Sewer Report - Greg Twelmeyer

Report on sewer flow – Greg Twelmeyer reported that flow through the system is little high because of all the rain this spring. Average flow is 24 – 26,000 gallons per month.

Greg presented a Preventive Maintenance Agreement from Xylem Water Solutions / Flygt to provide scheduled annual maintenance for sewer system pumps and equipment. A motion to accept the 3-year agreement at \$1974 per year was made by Dick Natrop and 2nd by Greg Wolak. The motion carried unanimously and the agreement was signed by Greg Bauer, Treasurer.

Greg Twelmeyer also mentioned that the Village of Palmyra has hired a new Public Works Superintendent, Scott Halbrucker. Mr. Halbrucker is our contact for sewer issues.

Greg Wolak mentioned that all but one of the broken clean-outs identified in last year's smoke testing have been fixed. Greg Wolak has sent 2 letters and made 2 phone calls to the property owner who is not in compliance. The Board decided that Greg should try to reach the property owner one more time. If no action is taken, the District will have it fixed and send the bill to the property owner.

Status on VisuSewer and alternate proposals for sewer repairs – Jim Hochman reported that he had gotten the names of additional companies that could do the sewer repairs from attorney Dick Yde. Jim will send the names to Mary Jo so that we can get additional bid(s) to compare with VisuSewer.

Status on replacing sewer cover near the Herbst property - Greg Twelmeyer stated that he has received a quote from Sable Mechanical to replace the sewer cover and hatch at W1331 N. Blue Spring Lake Drive

which is believed to have been damaged during dredging operations. Sable's quote is \$4427.38. Jim Hochman said he would like to have a second quote and asked who the second company was that bid on an earlier repair near Eileen Oelke's driveway. Mary Jo will find the quotes from that job and send that information to the Board. Discussion followed as to who should pay for this repair, but the issue was not resolved.

Status on lateral permit for new residence – Mary Jo McMahan reported that the Village of Palmyra rate for a new sewer lateral connection is \$4,633.83. She has sent a lateral permit to the owners of Lot 11B.

8:57 A.M. Dam Report - Jim Olson

Status of the dam – Jim Olson reported that he is working on dam maintenance in advance of the DNR inspection. The main dam sign has been replaced, and the second sign that faces down-stream will also be replaced once the willow tree is removed. Jim has received permission from Jefferson County to remove the willow tree, and Mike Vant will do the work. Jim also reported that new lumber has been installed for raising and lowering the water level, and he is working on clearing brush in the vicinity of the dam.

9:08 A.M. Town Report - Ed Miller

Ed Miller reported that the Town of Palmyra has received a grant from the DNR to replace dead ash trees. He distributed a list of trees that the DNR has approved. Ed offered to have some of the trees planted in the District; the Town will plant the rest where they have removed dead ash trees. The Board agreed to accept 6 trees from the Town's allotment. They will be planted near the pump house, and perhaps next to the dam to replace the willow that is being removed. Many thanks to the Town for including the District in the tree distribution.

Town of Palmyra Roads Report – Ed reported that town roads are especially bad this spring. The Town is considering applying for a grant to pave Little Prairie Rd. Ed mentioned that two-thirds of the road budget was used for snow plowing, so very little is left for road repairs. Ed is proposing to the Town that they borrow ½ million dollars to fix roads. He is suggesting a Town referendum this summer to ask residents to approve this proposal. If the Town agrees to the borrowing, they would have to increase the tax levy to cover the debt service. Ed said the State allots the Town \$90,000 per year for roads. This amount does not even cover snow plowing. Ed also reported that the work on Blue Spring Lake Dr is already paid for, and that pot holes are being patched.

9:23 A.M. Treasurer's Report - Greg Bauer

Bills for approval - Greg Bauer reported that Mary Jo had included a list of payments made to vendors since the last meeting in the documents distributed in advance of today's meeting. There are no additional bills for approval.

Greg also mentioned that the Audit has been completed, and the preliminary report has been received. Greg reviewed the report with the Board, and signed off on the Audit results. The District should have printed final copies of the Audit by June 1.

9:32 A.M. Operations Report - Dick Natrop

Remaining ash trees update – Dick Natrop reported that the last 2 ash trees have been removed and the stumps ground. Work on this item is now completed.

Plaques update – Dick Natrop stated that he is looking for a new vendor to produce the memorial plaques for the trees. Ed Miller mentioned Archie Monuments and Greg Bauer suggested BlastCraft. Dick will check with both of these companies.

Grant request for a new weed harvester, survey, permit, weed harvesting plan, Aquatic Plant Management update – Dick Natrop reported that our Aquatic Plant Management (APM) plan was approved by the DNR and was included in our grant request for the new weed harvester. The District's weed cutting permit has also been approved. Both the APM plan and the weed cutting permit are valid for 5 years, after which they need to be renewed with the DNR. With regard to weed spraying, the DNR still has not approved the chemical that we had used in the past, but Dick mentioned that there is another product that the District would consider, and he will seek approval from the DNR to use it. The product is a DNR-approved product, but we would need specific approval to use it on our lake.

Dick Natrop reported that our grant request for a new weed harvester has been approved. The DNR has awarded BSLMD a grant in the amount of \$67,856, which is 35% of the cost of the new equipment. Dick presented our grant proposal to the Wisconsin Waterways Commission in Wausau on April 9th, and it was very well received. The new harvester will be manufactured by Inland Lake Harvester in Burlington, WI. Dick Natrop said he and Dick Rohloff met with Inland to finalize the custom design of the new harvester, and they are very pleased with the resulting plan. Dick Natrop reviewed options (pump kit, flip paddle wheels, and trailer) that are available with the harvester and conveyor. Dick also mentioned that Inland will help us sell the old harvesters on a commission basis. After reviewing the costs and available funds, Greg Bauer made a motion to purchase the options listed in addition to the harvester and shore conveyor, and to sell both of the old harvesters with Inland's assistance, and Diane Knauer 2nd. The motion carried unanimously.

Greg Bauer mentioned that titles for the harvesters and trailers are in the bank safe deposit box, and asked Mary Jo to retrieve them prior to the equipment sale. He also asked Dick Natrop to let Inland know that we would like them to take the old harvesters from the lake when the new one is delivered.

Citizen Lake Monitoring – Dick Natrop has the forms from the DNR and will work with Paul Cannestra to get the program up and running. Paul has volunteered to take the necessary readings and manage the program for BSLMD.

10:04 A.M. Website - Diane Knauer

Diane Knauer reported on the website and stated that we currently have 112 accounts registered, which represent 179 members. Usage is very good, with Announcements, News, Calendar and Meeting Minutes being the top pages referenced. Diane and Jim Hannes will present the usage statistics at the Informational Meeting.

10:09 A.M. Old Business

Follow-up on late fee and administrative handling fee for late sewer payments – Mary Jo McMahan had included the list of late payments with the information distributed prior to the meeting. Jim Hochman expressed his concern over the amount of overdue payments, especially considering the warning that late fees will be charged. Jim will address this issue at the Informational Meeting.

Possible County ordinances regarding property at W1476 N. Blue Spring Lake Drive (the old School House) being used to park equipment, trailers and vehicles – Diane Knauer reported that the county zoning committee investigated, but when they were at the property there were only 2 trailers parked in

the drive, and the committee thought these were for construction work being done at the property. Board members expressed concern that there is currently no work going on there, and these are only 2 of many vehicles that are usually parked there.

Six-month extension of the sewer contract with the Village – Jim Hochman stated that the Board would go into closed session to discuss the sewer contract. He added that the District would have to pursue another extension because talks are progressing at a slow pace.

10:18 A.M. New Business

Informational Meeting preparation – The agenda for the Informational Meeting was discussed and updated. A motion to approve the 05/25/2019 Informational Meeting Agenda was made by Greg Bauer and 2nd by Dick Natrop. The motion carried unanimously.

Jim Olson suggested that the District should begin saving for a new garage with a concrete floor to be used to store the new harvester equipment. The Board will take this under consideration.

10:27 A.M. Future Board Dates

May 25, 2019 – Informational Meeting
June 22, 2019 – Board Meeting
August 3, 2019 – Board Meeting
August 31, 2019 – Annual Meeting
August 31, 2019 – Board Meeting following Annual Meeting

10:32 A.M. Closed Session

A motion was made by Greg Bauer and 2nd by Dick Natrop to enter closed session for purposes of discussing sewer contract negotiations. The motion carried unanimously. At 10:42 A.M. A motion was made by Dick Natrop and 2nd by Diane Knauer to adjourn closed session and return to open session. The motion carried unanimously.

10:43 A. M. Adjourn

A motion was made by Greg Wolak and 2nd by Greg Bauer to adjourn the Board Meeting. The motion carried unanimously and the meeting was adjourned.